

MINUTES OF PATIENT FORUM MEETING 17.5.17

PRESENT: Mk DB TR

APOLOGIES: ML SB SE

1. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING:

- Staff changes –better to have names in full which are as follows:
- Dr Amy Alexander has been replaced by Dr Carmel Beadle
- New nurses Jackie Ricketts and Cassandra Hopkinson
- Dr Biggs now on maternity leave
- Nurse Caroline Jackson has resigned
- Dr Mareeni Raymond has returned from maternity leave
- Linda Thomas (HCA) has left and been replaced by Ingrid
- Pharmacist –Adeola Olukosi

- CQC-we have not yet created a poster for display-action ML/MK

2. CORRESPONDENCE

No correspondence

3. STAFF CHANGES:

As above.

Forum members asked for clarification of the role of the pharmacist.

I explained that she works very similarly to the practice nurses and is involved in annual reviews for patients with long term conditions.

She is also able to review medication for those patients with complex medication regimes and to advise the doctors regarding prescribing. She is not able to issue prescriptions but can advise the doctors. Forum members asked if this info is on the website. I am not sure and will check: Action MK

4. AOB

- DB suggested that the Patient Forum should review practice complaints once a year. This was suggested by CQC and could be a standing item at the May or August meeting : Action ML/MK
- DB found several leaflets in the waiting room which were advertising commercial products –I will bring these to the attention of Mandy. Action MK
- DB asked if it would be possible for other members of the staff team to attend the meeting .Action ML/MK
- MK offered to review the national guidelines for PPG to see if there is anything else that we should be discussing /reviewing: Action MK
- We all agreed that more members are needed: Action MK to ask all docs to try to recruit members.

5. Date of next meeting 16.8.17